



Sukkur IBA University

Teamwork Skills - Rubric

4.1 Students will be able to work effectively within teams

#	Dimension	Unsatisfactory (0)	Satisfactory (2)	Highly Satisfactory (4)	Score	
BBA Program Learning outcome 4.1	1	Meetings	Meetings are rare.	Meetings are not held regularly, and/or are not communicated clearly to members.	All meetings are scheduled, posted to members, and held at defined times.	
	2	Attendance	Members frequently miss meetings.	Most members attend most meetings.	Most members attend all meetings.	
	3	Participation	Few members take an active role.	Most members take an active role.	All members take an active role.	
	4	Roles	Team members' are unclear on who does what.	Team members' roles are informally defined and followed.	All team members' roles are clearly defined and followed.	
	5	Decision Making	Decisions are typically made by individuals, without a clear procedure.	Informal procedures are used in most cases to come to a decision.	Clear procedures are used to come to a decision.	
	6	Member Support	The atmosphere is competitive, and generally not supportive and cooperative.	Most team members are respectful of each other. Sometimes members help each other.	All team members are treated with respect. Members help each other when necessary.	
	7	Conflict Resolution	Conflicts arise and do not get resolved.	Members are generally able to resolve conflicts, but the process is informal.	Conflicts are consistently resolved through a clear process.	
	8	Goals	Goals were not clear or documented.	Goals were understood by members, but not clearly documented.	Realistic, documented goals were established by the group.	
	9	Success	The team did not meet its goals.	The team met some of its goals.	The team met its goals.	

Integration: Students working in teams will assess other team member's ability to lead and work in teams after a major group activity.

Updated on March 16, 2018